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*Lorna Bointon*

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From the publisher that brought you the original "Training for ECDL" Manuals...Advanced Presentations is an excellent resource for anyone using Microsoft Powerpoint and is clearly referenced to the ECDL AM6 Syllabus 2. Incorporating practical exercises throughout, the manual has easy-to-follow instructions and contains additional information to help the user fully understand the concepts of advanced computing. New to all the Advanced manuals is an extensive checklist to reassure the user that all areas of the syllabus have been covered. Advanced Presentations is part of the complete suite of ECDL Advanced manuals available from Blackrock Education Centre which also includes, AM3 Word Processing, AM4 Spreadsheets, AM5 Databases. The compulsory BCS module "Improving Productivity using IT" is also published by Blackrock Education Centre as are the training manuals for ECDL Essentials and ECDL Extra.



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