



Modern Rules of Business Etiquette

Donna Gerson, David Gerson

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Good manners and proper protocol can make, or break, a promising business relationship. Now, more than ever, this expanded, and updated classic is needed in every law firm. Build better and deeper relationships, feel more confident than you ever have, no matter what the business setting. You'll find practical advice on:

- Working with those more senior, peers, and staff
- Clients and Client Development
- Office Events, and when you're on your own time
- The etiquette of changing jobs, and the Golden Rules of Etiquette, and much, much more!

As society seems to continue to travel down a pathway of inappropriate and uninformed behavior, those who understand and implement correct principles of behavior from this essential resource will leave their competitors in the dust and will thrive in the global marketplace of today.

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